Course Information:
Course Prefix/Number: ENC1102
Course Title: Composition: Literature
CRN: 20103, 20104, 20109
Credit Hours: 3
Semester: Spring 2019
Class Days, Location, Time: 20103 – Seated, MW 8:00-9:20AM, SL 2-205
20104 – Seated, TR 8:00-9:20AM, SL 2-205
20109 - Seated, MW 9:30-10:50AM, SL 2-205
Course Description: A composition course that focuses on writing based upon a study and analysis of the major literary genres. Emphasis on writing a major research paper.

Instructor Information:
Name: Amanda Kirchner
E-Mail: KirchneA@lssc.edu
Office Location: SL 2-234
Phone: 352-536-2243
Office Hours: MTWR, 7:30-8:00AM, F2F; MW 12:30-1:30PM, F2F; M, 5:00-8:00PM, Online; T 9:30AM-12:00PM, F2F; T 1:00-4:00PM Online; R 9:30-11AM By appointment only.

Vital Communication Information:
For e-mail, please note that all students are required to use Lakehawk Mail for official college e-mail communications. See the college webpage for instructions on activating Lakehawk Mail.

Sending a private message using the MESSAGES tool in Canvas is always the most secure method of contacting your Instructor.

Please remember that any phone contact with your Instructor should be of a professional nature. Please always leave a clear, concise, but detailed message with your contact and class information. Always follow up a phone call with a written account via Canvas Message or e-mail.

Prerequisites/Co-requisites:
Prerequisites: C or higher in ENC 1101
Co-requisites: None

Textbook & Other Course Materials:
- Students will be required to access an online LibGuide as their textbook. They may access it here: http://libguides.lssc.edu/enc1102kirchner
- Strongly Recommended: The Little Seagull Handbook, 3rd edition that includes MLA 8th edition
Technology Requirements:
Canvas is a required component of this course. Students unfamiliar with Canvas are expected to complete the Student Orientation course located in Canvas within the first week of classes.

**Major writing assignments need to be created and saved in a file format that is compatible with Microsoft Word.** If using a word processing program other than Word, it is the student’s responsibility to adhere to all formatting and submission requirements. Please ask for help if you are unsure how to save a file in a Word-compatible format.

Please see the LSSC Lakehawk Page for information on how to obtain Microsoft Office 365 as an LSSC Student.

Student Learning Outcomes:
The following outcomes will be assessed in this course. An “outcome” is defined as something students take with them beyond this course. After successful completion of this course, the student will:

1. Demonstrate analytical-thinking skills with the ability to conduct close readings and to interpret and analyze passages of literature.
2. Demonstrate the ability to select appropriate academic sources of literary criticism and to incorporate literary theory into critical analysis essays based on literature employing an accepted academic documentation system
3. Write an essay that uses critical analysis and interpretation which illustrates college-level language and communication skills.
4. Identify and discuss, major periods, authors, themes, and works in literature.
5. Recognize the importance of planning and creating projects in a timely manner to meet both a list of criteria and a deadline.

Course Objectives:
Objectives are defined as what the course will do and/or what the students will do as part of the course.

1. Students will demonstrate composition skills through planning, writing, revising, and editing an essay on literary topics to assure clarity, consistency, and conformity to the conventions of standard (academic) American English.
2. Student will analyze a variety of literary works through literary fundamentals
3. Student will demonstrate information literacy through citation and documentation in research assignments.
4. Students will discuss literature with their peers and will create a group project
5. Students will explicate poetry and present an oral report.
6. Students will continue to develop their critical reading skills.

Institutional Policies & Procedures:

**Academic Integrity:**
The successful functioning of the academic community demands honesty, which is the basis of respect for both ideas and persons. In the academic community, there is an ongoing assumption of academic integrity at all levels. There is the expectation that work will be independently thoughtful and
responsible as to its sources of information and inspiration. Honesty is an appropriate consideration in other ways as well, including but not limited to the responsible use of library resources, responsible conduct in examinations, and the responsible use of the Internet. See college catalog for complete statement.

Important Information for Students with Disabilities:
Any student with a documented disability who requires assistance or academic accommodations should contact the Office for Students with Disabilities immediately to discuss eligibility. The Office for Students with Disabilities (OSD) is located on the Leesburg Campus, but arrangements can be made to meet with a student on any campus. An appointment can be made by calling 352-365-3589 and specific information about the OSD and potential services can be found at Disability Services.

Privacy Policy (FERPA):
The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part99) is a Federal law that protects the privacy of a student’s education records. In order for your information to be released, a form must be signed and in your records located in the Admissions/Registrar’s Office.

Zero-Tolerance for Violence Statement:
Lake-Sumter State College has a policy of zero tolerance for violence as stated in College Board Rule 2.17. Appropriate disciplinary action will be taken in accordance with Board Rule 2.17.

Attendance/Withdrawal Policies:
Institutional Information:
Once the Add/Drop period passes, students deciding to discontinue class attendance and/or online participation have the responsibility for formal withdrawal by the withdrawal deadline.

Withdrawal Deadline:
Monday, March 25, 2019

Instructor Policies:
Communication/Email:
Canvas Messages is the preferred means of communication, and it is the most effective manner to receive timely communication. To contact the instructor via LakeHawk e-mail, students MUST use their Lakehawk email addresses to do so. All other forms of e-mail communication, such as AOL, Yahoo, Gmail, and Hotmail accounts will not be read. When e-mailing me via LakeHawk, students must place their last name, class name, the CRN number, and modality in the subject lines of their emails. An example subject line for an email would look like: Smith, ENC1102, CRN #Here, F2F. There is no exception to this policy, and any email not containing the above information in the subject line will NOT be read and will be deleted.

I typically check my emails every week day morning. Responses to Canvas Messages and e-mails are delivered within 24 hours, Monday – Friday mornings. If you have emailed me on a Monday and have not received a reply by Wednesday evening, you should check to make sure you followed the above policies. Please note, I do not accept assignments via email or Canvas Messages. Emails and Canvas messages are not responded to on Fridays after noon, Saturdays, Sundays, holidays, or when the College is closed.

Tardiness:
During face-to-face meetings, tardiness is not tolerated. It disrupts other students and the learning environment. If a student is more than 15 minutes late to a regular class meeting, he or she will be
asked immediately to the leave the classroom and will receive an absence for the day unless documentation is immediately provided for an ongoing medical condition, legal issue, or emergency that prevented the student from attending on time.

Late Work/Extensions:

**Assignments:**

*Default Time Zone*
All graded activities must be submitted to Canvas according to the instructions for the activity by 11:59PM, Eastern Standard Time, on the specified due date to be considered on time. In addition, assignments must be submitted in either a .doc, .docx, or a .pdf file. No other files will be accepted. Please note, I do not accept assignments via email or through Canvas messages in lieu of submitting online. Students must submit assignments to Canvas by the due date and time to be eligible to receive a grade for the assignment.

*Requirements*
For every assignment in the course, students are given instructions for how to complete the assignment including what elements to include in the assignment, the format for the assignment, the required page length, and the number of sources required. Students who submit assignments that do not meet the minimum requirements will not receive half credit for half completed work and will, instead, receive a zero for the assignment. Here’s an example: If a paper assigned to you is required to be three typed pages, double spaced with a works cited containing four sources, and you submit a paper that only has two pages double spaced and has three sources, you will receive a zero for the assignment. You must complete the assignment with the minimum requirements in order to be eligible to receive a grade.

*Late Policy*
Students must complete all work by the specified deadlines in order to succeed in the course. **No late work will be accepted** with the exception of the following:

- Written documentation of an ongoing medical condition, legal issue, or emergency is provided and emailed to the instructor within 48 hours of the deadline for the missed assignment. The documentation must illustrate the emergency impacted all days of assignment availability in order to be considered. The instructor will review the documentation, and if it meets the criteria above, a deadline extension will be permitted.

However, I understand students have very busy lives. If you know, in advance, you will be traveling, have jury duty, military duty, or another personal matter that will prevent you from submitting an assignment on time, please let me know in advance so we can make accommodations for you to submit your assignment ahead of the due date.

Please be aware that a broken or ill-functioning computer, or the inability to retrieve, produce, or submit your assignments from a computer will not be accepted as a valid excuse for submitting an assignment late. If you encounter technical issues, please contact the Helpdesk and pull a work order/ticket number for your reference. The only time late posts or assignments are accepted in coordination with technical difficulties is when the instructor has received an alert from the Helpdesk in regards to Canvas issues.

*Format*
All assignments must be in MLA 2016 format (the 8th edition of MLA) to receive a grade.

**Academic Integrity and Plagiarism:**
Plagiarism is considered both the intentional and unintentional use and appropriation of another’s works without identifying the source and trying to pass off such work as the student’s own. Any student who fails to give full credit for ideas or materials taken from another has plagiarized. Plagiarism is unacceptable and all academic work that is submitted by a student is assumed to be the result of his or her own thought, research, or self-expression. Any instances of plagiarism, whether unintentional or intentional, will result in failure of the corresponding assignment, and an incident report will be filed.

Classroom Etiquette:
Students are not permitted to wear headphones during the class. Traditional notes should be taken in the course. Students may use a laptop to take notes given multitasking with other apps on device is limited. **Students may not take pictures of PowerPoint presentations as a form of note taking.**

Classroom Behavior:
Students are expected to be respectful to their classmates as well as their professor. Cussing in class is not acceptable nor is it acceptable in any forms of writing in the course. Any type of hate speech, discrimination, or verbally attacking another student will not be tolerated in this class.

Grading Information:
Grading Scale:

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Grade</th>
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<tbody>
<tr>
<td>90-100%</td>
<td>A</td>
</tr>
<tr>
<td>80-89%</td>
<td>B</td>
</tr>
<tr>
<td>70-79%</td>
<td>C</td>
</tr>
<tr>
<td>60-69%</td>
<td>D</td>
</tr>
<tr>
<td>59% and below</td>
<td>F</td>
</tr>
</tbody>
</table>

Methods of Evaluation:
Each project will be graded electronically using a rubric provided when the assignment is given. Your work will be judged against accepted academic standards for writing and documentation.

Assignment Overview & Grade Breakdown:

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Points or %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Synthesis Essay</td>
<td>Students will write a synthesis essay where they will analyze three short stories, examine the historical and social implications, and discuss how they reached an enlarged perspective.</td>
<td>100 points</td>
</tr>
<tr>
<td>Category</td>
<td>Description</td>
<td>Points or %</td>
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<td>----------------------------------------------</td>
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<tr>
<td>Drafting Process</td>
<td>Draft production is an integral part of the writing process. Drafts represent 200 points toward a student’s overall course grade. Any student who does not submit a draft for an assignment by its due date and time, without proper documentation for their absence, forfeits his or her right to a 1) Research Proposal MindMap, with working bibliography – 50 points 2) Draft of Annotated Bibliography with outline, 50 points, 3) Draft of Literary Analysis Essay – 100 points. This assignment meets all SLOs and Course Objectives 1-3 and 6</td>
<td>200 points</td>
</tr>
<tr>
<td>Writing Workshop with Peer Evaluation and Mandatory Conference with Instructor</td>
<td>Students will complete one writing workshop for the final paper and will have a mandatory conference with the instructor. Students are required to peer review at least two students for the draft. The peer review session is worth 50 points and the mandatory conference is worth 50 points.</td>
<td>50 points each; 100 points total</td>
</tr>
<tr>
<td>Quizzes, Mini Literary Analysis writings, and In-Class Activities</td>
<td>Students will be given quizzes or in-class activities every class meeting that will require students to demonstrate their understanding of their homework readings and apply that terminology to the analysis of the literature they have read for homework. These in-class activities will call upon students to write miniature literary analysis essays throughout the short fiction section of the course. These assignments meet SLOs 1, 3, 4 and Course Objectives 2 and 6</td>
<td>50 points</td>
</tr>
<tr>
<td>Annotated Bibliography</td>
<td>Students will write an annotated bibliography for their final research paper. The annotated bibliography will require a minimum of 7 sources and will have both a summary and an evaluation annotation per source. This assignment meets SLOs 2, 3, 4 and Course Objectives 1, 3, and 6</td>
<td>150 points</td>
</tr>
<tr>
<td>Group Poetry Presentation</td>
<td>Students will study poetry and will be assigned a group for a poetry presentation. Students will complete explications of two or three poems by an assigned poet, will create a PowerPoint or Prezi as a group, and will present an oral report. This project meets all SLOs and all Course Objectives</td>
<td>200 points</td>
</tr>
</tbody>
</table>
Final Research Paper

Students will write a final research paper that combines elements of research and critical literature analysis on an author of their choice. The final research paper will be a minimum of 7 full pages (not including the cover page, the research proposal, the outline, or the AB) with a minimum of 7 credible sources. Please see the assignment packet for more details on this assignment as well as the other graded assignments. This assignment meets all SLOs and Course Objectives 1-3 and 6.

Total Points 1,000

Course Calendar:

<table>
<thead>
<tr>
<th>Week</th>
<th>Begin Date</th>
<th>End Date</th>
<th>Topics and Reading Assignments</th>
<th>Items Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1/7</td>
<td>1/13</td>
<td>Unit 1: Introduction to Course</td>
<td>Nothing due this week</td>
</tr>
<tr>
<td>2</td>
<td>1/14</td>
<td>1/20</td>
<td>Unit 2: Writing about Literature MLA/Research Review/Read “Evaluating Web Sources” on LibGuide prior to coming to class</td>
<td>Nothing due but consider topic for final paper</td>
</tr>
<tr>
<td>3</td>
<td>1/21</td>
<td>1/27</td>
<td>Unit 3: Summary and Analysis of Creative Non-Fiction</td>
<td>Research Proposal Mindmap with working bibliography – Due by 11:59 PM Sunday, 1/27</td>
</tr>
<tr>
<td>4</td>
<td>1/28</td>
<td>2/3</td>
<td>Unit 4: Critical Analysis and Fiction Read on LibGuide Writing about Literature and Literary Fundamentals (LF): Fiction, Plot and Theme prior to coming to class Critical Analysis practice Situational Archetypes worksheet. Watch Video</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>2/4</td>
<td>2/10</td>
<td>Unit 5: Life In Literature: Short Fiction Read LF: Tone and Style/Symbols/ Choose one story: “A Clean Well-Lighted Place”/Research Hemingway Bio/Video in class Read: Choose one story: “Young Goodman Brown” by Hawthorne OR “Girl” by Kincaid/Research author/Symbolic Archetypes</td>
<td></td>
</tr>
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| 6    | 2/11       | 2/17     | Unit 6: Literature in Life  
Read: LF Characters/“Parker’s Back” prior to coming to class/Research: Historical and social context surrounding story and O’Connor’s life/Character Archetypes  
Read: LF Setting/ Kate Chopin, Susan Glaspell, and Charlotte Perkins Gilman bio/ “Story of An Hour,” “The Yellow Wallpaper” or “Jury of her Peers” | Synthesis Essay – Due by 11:59PM Sunday, 2/17 |
| 7    | 2/18       | 2/24     | Unit 7: Poetry Basics and Workshop                                                                                                                               | Draft of Annotated Bibliography and Outline – Due by 11:59PM Sunday, 2/24 |
| 8    | 2/25       | 3/3      | Unit 8: Poetry Workshop                                                                                                                                            | Group Poetry Presentations – Due by 11:59PM Sunday, 3/3 |
| 9    | 3/4        | 3/10     | Unit 9: Group Poetry Presentations Groups 1-4                                                                                                                  | Finalized Annotated Bibliography with Outline – Due by 11:59PM Sunday 3/10 |
| 10   | 3/11       | 3/17     | Unit 10: Group Poetry Presentations Groups 5-8                                                                                                                  | Draft of Literary Analysis – Due by 11:59PM, Sunday, 3/17 |
| 11   | 3/18       | 3/24     | No class – SPRING BREAK/COLLEGE CLOSED                                                                                                                            |                                                 |
| 12   | 3/25       | 3/31     | Unit 12: Literary Analysis Writing Workshop and Conferences  
Mandatory Conferences                                                                                                                                            |                                                 |
| 13   | 4/1        | 4/7      | Unit 13: Literary Analysis – Mandatory Conferences                                                                                                                 | Literary Analysis Essay – Due by 11:59PM Sunday, 4/7 |
| 14/15| 4/8        | 4/14     | Course Summation                                                                                                                                                 |                                                 |

**Syllabus Disclaimer:**
Information contained in this syllabus is, to the best knowledge of this instructor, considered correct and complete when distributed to the student. The instructor reserves the right, acting within policies and procedures of Lake-Sumter State College, to make necessary changes in course content or instructional techniques without prior notice or obligation to the student.