Lake-Sumter State College Course Syllabus

Course Information:
Course Prefix/Number: ENC 1102
Course Title: Composition: Literature
CRN: 20509
Credit Hours: 3
Semester: Spring 2019
Class Days, Location, Time: Mon./Wed., 9:30-10:50 am, LA 8

Course Description: A composition course that focuses on writing based upon a study and analysis of the major literary genres. Emphasis on writing a major research paper.

Instructor Information:
Name: Kristina Van Amerongen
E-Mail: vanamerk@lssc.edu
Office Hours: Check faculty website for now.
Office Location: FOB #4

Vital Communication Information:
For e-mail, please note that all students are required to use Lakehawk Mail for official college e-mail communications. See the college webpage for instructions on activating Lakehawk Mail.

Sending a private message using the MESSAGES tool in Blackboard is always the most secure method of contacting your Instructor. There may up to a 24 hr reply window from Mondays 9 a.m. – Fridays 5p.m. I will be unavailable from Friday 12:00 p.m. until Monday 9:30 a.m. I may still read & reply over the weekend, but the 24 hr turnaround is NOT guaranteed.

Prerequisites/Co-requisites:
Prerequisites: C or higher in ENC 1101
Co-requisites: None

Textbook & Other Course Materials:
We will be using Lib Guides from the Library’s homepage and in your BB shell. There is no book to purchase. If you need a paper version, you will be able to print from LibGuides. There will also be handouts and files on BB pertaining to the course.

Technology Requirements:
Canvas is a required component of this course. Students unfamiliar with Canvas are expected to complete the Student Orientation course located in Canvas within the first week of classed.
Major writing assignments need to be created and saved in a file format that is compatible with Microsoft Word. If using a word processing program other than Word, it is the student’s responsibility to adhere to all formatting and submission requirements. Please ask for help if you are unsure how to save a file in a Word-compatible format.

Please see the LSSC Lakehawk Page for information on how to obtain Microsoft Office 365 as an LSSC student.

Student Learning Outcomes:
The following outcomes will be assessed in this course. An “outcome” is defined as something students take with them beyond this course.

1. Identify and discuss, major periods, authors, themes and works in literature.
2. Demonstrate analytical thinking skills with the ability to conduct close readings and to interpret and analyze passages of literature.
3. Recognize the importance of planning and creating projects in a timely manner to meet both a list of criteria and a deadline.
4. Demonstrate the ability to select appropriate academic sources of literary criticism and to incorporate literary theory into critical analysis essays based on literature employing an accepted academic documentation system.
5. Write an essay that uses critical analysis and interpretation which illustrates college-level language and communication skills.

Course Objectives:
Objectives are defined as what the course will do and/or what the students will do as part of the course.

Development of Composition Skills:
Students will select an appropriate subject, determine the purpose of writing, limit the subject, and formulate a thesis statement which reflects the purpose of the essay. Students will develop each composition through an introduction, topic sentences, supporting details with explication/interpretation, and a conclusion. In this course the thesis will be an idea drawn from a work of literature. Students will revise, edit, and proofread their essays to assure clarity, consistency, and conformity to the conventions of standard American English. Students will develop an increased facility with word usage and sentence structure. They will work toward conciseness and preciseness. Students will review grammar and mechanics as problems arise in their compositions.

Knowledge of and Practice with Research Techniques:
Students will practice research procedures and will demonstrate knowledge of citation and documentation.

Appreciation of Literature:
Students will think critically, analytically, and logically while learning to work with abstract ideas and concrete concepts. They will be expected to analyze and interpret, as well as explicate the literature. Students will develop an aesthetic and intellectual appreciation of literature through the study of selected short stories, poems, and dramas. Students will analyze conflict, character, theme, point of view, setting, mood, tone, and symbolism. Students will demonstrate competence in composition and literary analysis in essays and on examinations.
Institutional Policies & Procedures:

Academic Integrity:
The successful functioning of the academic community demands honesty, which is the basis of respect for both ideas and persons. In the academic community, there is an ongoing assumption of academic integrity at all levels. There is the expectation that work will be independently thoughtful and responsible as to its sources of information and inspiration. Honesty is an appropriate consideration in other ways as well, including but not limited to the responsible use of library resources, responsible conduct in examinations, and the responsible use of the Internet. See college catalog for complete statement.

Important Information for Students with Disabilities:
Any student with a documented disability who requires assistance or academic accommodations should contact the Office for Students with Disabilities immediately to discuss eligibility. The Office for Students with Disabilities (OSD) is located on the Leesburg Campus, but arrangements can be made to meet with a student on any campus. An appointment can be made by calling 352-365-3589 and specific information about the OSD and potential services can be found at Disability Services.

Privacy Policy (FERPA):
The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part99) is a Federal law that protects the privacy of a student’s education records. In order for your information to be released, a form must be signed and in your records located in the Admissions/Registrar’s Office.

Zero-Tolerance for Violence Statement:
Lake-Sumter State College has a policy of zero tolerance for violence as stated in College Board Rule 2.17. Appropriate disciplinary action will be taken in accordance with Board Rule 2.17.

Attendance/Withdrawal Policies:
Institutional Information:
Once the Add/Drop period passes, students deciding to discontinue class attendance and/or online participation have the responsibility for formal withdrawal by the withdrawal deadline.

Withdrawal Deadline:
March 25, 2019 by 4:30 pm

Instructor Policies:
1. No other Professor/Instructor’s rules supersede the following rules. These policies are in force for all ENC 1102 classes under Miss Van’s instruction.
2. ALL ELECTRONIC DEVICES SHOULD BE ON “VIBRATE” OR COMPLETE SILENCE DURING CLASS. This is the first warning. Students breaking this rule will be asked to immediately leave the class, no matter how much time is left in the period or under what circumstances. This dismissal will constitute an UNEXCUSED FULL ABSENCE in the record for that day. IF there is an extenuating emergency pending at home or in life where there may be a need to be contacted, please consult the instructor IMMEDIATELY for advice on how to handle this situation.
3. A family vacation or personal trip is your responsibility. You will need to have ALL work done BEFORE trip. You are in college and will be expected to act like a responsible adult.
4. Each student is required to sign in on the attendance sheet upon entering each class. This is the final record of student attendance. NO ONE IS TO SIGN IN FOR SOMEONE ELSE. Infractions of
this rule will warrant dismissal from class, counted as an absence. Any student forgetting to sign in will be noted as absent.

5. All work is to be handed in on the due date and by the exact time specified on the assignment. All written assignments will be submitted through our classroom shell on Canvas. Written submissions must be word processed, double spaced, size 12 font, Times New Roman. Headings for all work will be according to MLA 8 format (Demonstrated in class) and be submitted as a .doc, .docx, or .rtf document. No PDFs or WPS format is allowed.

6. Students in ENC 1102 CANNOT pass this course if less than 60% of assignments are not submitted for grading. (Gordon Rule)

7. Dean of Arts & Letters is Dr. Scott Hopkins. In cases of dispute or question, I will include him in correspondence as I deem it necessary.

8. Any student desiring to WITHDRAW from this, or any other class, is advised to check the LSSC catalogue for guidelines and/or their academic advisor for help with that decision.

Late Work/Extensions:

~ There will be no make-ups for missed quizzes or tests. If you missed a handout, it is your responsibility to make sure you get one. Assignments are due at the posted due date & time on Canvas. **Late work will not be accepted.** Any deviance from this policy will be at Instructor’s discretion and must be brought to Miss Van’s attention BEFORE the due date. No work will be graded that has NOT been submitted by April 20 up to 5 pm.

Classroom Etiquette:

~ Everyone in class is to be treated with respect and courtesy. No interruptions or disrespectful comments will be tolerated. Students breaking this rule will be asked to immediately leave class as well, at the discretion of the instructor. Though civil discourse is prized in college, discourse which intimidates or seeks to insult others will not be tolerated. This classroom should be an open and safe place in which we navigate among ideas. Please help me make our class an open and safe environment by showing care in your language and respect towards others. As this is not a Frat house, I expect pants to be pulled up to the waist and hat brims to turned back. Ladies – please do not dress to distract.

Grading Information:

Grading Scale:
A 90-100%
B 80-89%
C 70-79%
D 60-69%
F 59% and below

Methods of Evaluation:
Each project will be graded electronically using a rubric provided when the assignment is given. Your work will be judged against accepted academic standards for writing and documentation. Essays will have up to a week turn around for grades. Smaller homework may have up to a 48 hr turn around for grades.

Assignment Overview & Grade Breakdown:

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Points or %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major Assignment 1</td>
<td>1) This literary analysis explores the themes of a major work or works of short fiction</td>
<td>100 pts.</td>
</tr>
<tr>
<td>Category</td>
<td>Description</td>
<td>Points or %</td>
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<td>----------------------------------------------</td>
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<tr>
<td>Major Assignment 2 &amp; 3:</td>
<td>2) Submit and present a PP with biographical &amp; literary info. on a selected author.</td>
<td>50 each (Total: 100 pts)</td>
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<tr>
<td>Author Power Point &amp; Poem Explication</td>
<td>3) Submit an essay or Power Point on an explicated poem.</td>
<td></td>
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<tr>
<td>Major Assignment 4:</td>
<td>4) Critical Analysis and research essay exploring the themes of a major work of drama.</td>
<td>100 pts.</td>
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<tr>
<td>Drama Essay</td>
<td></td>
<td></td>
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<tr>
<td>Attendance/Participation, Discussions, &amp; Quizzes</td>
<td>Attendance &amp; participation dictate the amount of quizzes given. Discussions will be done in Canvas</td>
<td>Up to 100 pts.</td>
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<tr>
<td>Discussions &amp; Group work</td>
<td>Canvas Discussions pertaining to readings.  Group work in class regarding readings.</td>
<td>Up to 300 pts.</td>
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<tr>
<td>Final Exam (?)</td>
<td>Based on participation of class</td>
<td>100 Pts.</td>
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<tr>
<td>Total Points</td>
<td></td>
<td>800 pts</td>
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Course Calendar:

<table>
<thead>
<tr>
<th>Week</th>
<th>Begins</th>
<th>Ends</th>
<th>Objectives &amp; Reading Assignments</th>
<th>Items Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1/7</td>
<td>1/13</td>
<td>Review Syllabus &amp; Policies, Canvas Why we read; Literary terms. Author PowerPoint Assignment, Syllabus Reflection</td>
<td>Syllabus Reflection due 8/26 by 11:59 pm in Canvas.</td>
</tr>
<tr>
<td>2</td>
<td>1/14</td>
<td>1/20</td>
<td>Literary Terms Group work. <em>Handouts</em>. Plot: “Godfather Death” &amp; Handouts Discussion in groups.</td>
<td>Weekly Discussions</td>
</tr>
<tr>
<td>3</td>
<td>1/21</td>
<td>1/27</td>
<td>Point of View</td>
<td>Weekly Discussions</td>
</tr>
<tr>
<td>4</td>
<td>1/28</td>
<td>2/03</td>
<td>Character Setting</td>
<td>Weekly Discussions</td>
</tr>
<tr>
<td>5</td>
<td>2/04</td>
<td>2/10</td>
<td>Tone &amp; Style Symbol</td>
<td>Weekly Discussions</td>
</tr>
<tr>
<td>6</td>
<td>2/11</td>
<td>2/17</td>
<td>Author Presentations</td>
<td>Weekly Discussions</td>
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<tr>
<td>7</td>
<td>2/18</td>
<td>2/24</td>
<td>Author Presentations</td>
<td>Weekly Discussions</td>
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<tr>
<td>8</td>
<td>2/25</td>
<td>3/03</td>
<td><em>Around the World in 80 Days</em></td>
<td>Weekly Discussions</td>
</tr>
<tr>
<td>9</td>
<td>3/04</td>
<td>3/10</td>
<td><em>Around the World in 80 Days</em></td>
<td>Weekly Discussions</td>
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<tr>
<td></td>
<td>3/17</td>
<td>3/24</td>
<td><strong>Spring Break!</strong></td>
<td></td>
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<tr>
<td>11</td>
<td>3/25</td>
<td>3/31</td>
<td><em>Film</em></td>
<td>Weekly Discussions</td>
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<tr>
<td>12</td>
<td>4/1</td>
<td>4/7</td>
<td>Poetry Terminology</td>
<td>Weekly Discussions</td>
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<tr>
<td>13</td>
<td>4/8</td>
<td>4/14</td>
<td>Poetry</td>
<td>Drama Analysis Due</td>
</tr>
<tr>
<td>14</td>
<td>4/15</td>
<td>4/21</td>
<td>Poetry</td>
<td>Weekly Discussions</td>
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Syllabus Disclaimer:
Information contained in this syllabus is, to the best knowledge of this instructor, considered correct and complete when distributed to the student. The instructor reserves the right, acting within policies and procedures of Lake-Sumter State College, to make necessary changes in course content or instructional techniques without prior notice or obligation to the student.